

The Hong Kong University of Science and Technology

Application for Student Accommodation for the Residential Year 2019/20 Information Sheet

(for Incoming UG Exchange students admitting to HKUST in the Spring Term of the Academic Year 2019/20)

HKUST provides student accommodation for UG exchange-in students during their exchange period in both our on-campus & off-campus undergraduate halls. Information about individual halls are available at <https://shrl.ust.hk/student-housing/undergraduate-housing>.

You can also refer to the university campus map for the location of each hall:
http://publish.ust.hk/univ/maps/Campus_Map_Color.pdf

Eligibility

All FULL-TIME REGISTERED UG students (including UG exchange-in students) of the University are eligible for student accommodation. Students who change their full-time status during the coverage of the residential year will not be eligible for student accommodation. Any associated hall application, hall offer and hall residence will become null and void.

It is the student's responsibility to inform the Student Housing and Residential Life Office in writing and to vacate from the student hall immediately if he/she has already checked in to the hall.

Residential Period for Exchange-In Students to HKUST in Spring 2020

Residential Period: 30 January 2020 to 3 June 2020 (both nights inclusive)

Earliest Check-In: 10am, 30 January 2020

Latest Check-Out: 12noon, 4 June 2020

Exchange-in students who intended to apply for University arranged student accommodation should take the residential period into account when planning their flights to and from Hong Kong or arrange other sources of accommodation on their own if they are going to stay in Hong Kong before or after the residential period stated above. **No requests for early check-in or late check-out will be entertained.**

Unless with the certification of the School of study at HKUST that the applicant's exchange program will be extended; otherwise, all exchange students are required to check out and vacate their rooms on or before the abovementioned check-out date.

A penalty of HK\$100 per person per night on top of the normal daily rate of hall charges will be levied on those who fail to observe the check-out date; Hall Attendants will clear all personal belongings of those residents who do not check out as required. Neither the University nor the Hall Management will be responsible for any loss or damage of personal properties arising from such action.

Student Groups and Residential Programs in UG Halls

There are various student groups in our student halls to organize activities for hall residents. They work with the Hall Tutors, Residential Life Officers, and the Residence Masters to cultivate a fun, enriching and rewarding hall living experience.

- House Students' Associations, HKUSTSU : UG Halls I to V
- Connection Team : UG Hall VI
- Leadership Team : UG Hall VII
- Organizing Teams : UG Halls VIII and IX

Hall residents are expected to commit to campus and hall life. There are various residential programs in UG Halls:

- N.I.C.E.S ResLife
- Green Hall Program
- Living Learning Communities
- Weekly Sharing Sessions

For more information about the student groups and residential programs, please visit <https://shrl.ust.hk/Residential-Life/Overview>.

Rooms and Facilities in Student Halls

Each room is air-conditioned, and furnished with desks, chairs, bookshelves, beds (no bedding), wardrobes and a mini-fridge. Common facilities include showers, toilets, common rooms with TVs, pantries, microwaves, telephones, and student card-operated washing machines and dryers.

Students can connect to the Internet in their rooms through the HKUST network with a LAN cable or connecting with Wi-Fi. Air-conditioners and washing machines are operated by HKUST student ID cards. Upon program registration and obtaining your student cards, you can charge up your cards at Add Value Machines (AVM) in the campus.

Application Procedures and Schedule

Hall Application	At the time of exchange application
Release of Hall Allocation Results	No later than 23 January 2020
Earliest Check-in Date	30 January 2020

Students are required to complete the *University housing application form* at the time of submitting the exchange application via HKUST MyStudyAbroad system (<http://mystudyabroad.ust.hk>). The information collected will then be forwarded to the Student Housing and Residential Life Office for processing.

Those who fail to complete the application form in the system by the deadline may not be considered for student accommodation during your exchange period unless there are any special circumstances which prevented such applicant to submit the form before the deadline. Such special cases will be considered on case by case basis.

Hall and Room Allocation

Subject to further confirmation, exchange-in students admitted to HKUST in 2019/20 will be housed in one of our UG Halls (i.e. UG Halls I to IX and the Jockey Club Hall).

Successful applicants will share a room with another exchange, local or international student in a double room.

There will NOT be any preferences or selection of hall assignments.

Hall Charges and Payment

To streamline the payment procedures, hall charges for exchange-in students admitted to HKUST in Spring 2020 are included in the fees collected by the Office of Global Learning, HKUST (OGL). However, exchange students are still responsible for their own air-conditioning and laundry charges as well as their own cost of living including meals.

Check-in Date and Procedures

The earliest that exchange-in students admitted to HKUST in Spring 2020 may check-in is **10am, 30 January 2020**. Upon arrival at HKUST, **head directly to your assigned hall for check-in. The Hall / Management Office has staff on duty 24 hours each day EXCEPT for Jockey Club Hall** ^(Note 1) and they can help you check in any time upon your arrival. Check-in arrangements are available at <https://shrlo.ust.hk/ugcheckin>.

Arrivals information is available at OGL (<http://studyabroad.ust.hk>) website. It is important to arrange your travel plans accordingly and arrive on the assigned date. Early arrivals will not be permitted to check in and you will have to arrange your own accommodation.

Note 1: Check-in time for students assigned to Jockey Club Hall is from 8:45am to 7pm and 7:30pm to 10:30pm daily (i.e. the opening hours of the Management Office of Jockey Club Hall)

Off-campus Accommodation Options

If students are interested in staying outside of HKUST campus, they may approach the Off-Campus Housing Section of the Student Housing and Residential Life Office at offcamphouse@ust.hk for assistance.

Information on off-campus accommodation is also available online at <https://offcamphouse.ust.hk/>.

Enquiries

Student Housing and Residential Life Office

Website : <http://shrlo.ust.hk>

Email : ughousing@ust.hk (for UG on-campus accommodation)

offcamphouse@ust.hk (for rented and off-campus accommodation)

Phone : (852) 2358 6664

Fax : (852) 2719 5455

Address : G/F, UG Hall II, HKUST

Hours : Mon-Fri, 8:45am-5:30pm (Closed at 1-2 pm)